



Remote Learning and Live Teaching Code of Conduct for pupils, parents and carers

In the event that your class or the whole school has to do their learning from home, we would like everyone to follow the guidelines and expectations listed below:

Pupils:

My learning environment is quiet and free from distractions

The background (and foreground) of where I am working is appropriate

I am dressed appropriately for learning (uniform not required)

I will remain attentive and focused throughout the session

I will communicate in a polite and courteous way at all times to both my teacher and classmates

I will be ready to start my live session at least 5 minutes before the start time. If you log on late you might not be able to be admitted.

I will only use Google Classroom and Zoom for the purposes of online learning and will only download, upload or forward material that is related to my learning and that is directed by my teacher.

During live online sessions my parent/carer will be in the vicinity, either in the room or a nearby room, with the door open.

I will not take photos of my screen, screenshots or record online interactions in any way

I will not share content from Google Classroom or Zoom on social media or with anyone outside of my family

When joining in a live session with my teacher, I will have my video turned on and my microphone on mute unless needed

I will make sure that my communications in the online learning environment are always supportive of my learning and the learning and wellbeing of others.

I will always tell my parent/carer or teacher if I see, hear or read anything on the internet that upsets me or makes me feel uncomfortable.

Parents/Carers

I will refrain from talking to the teacher in the live session unless requested to do so

I will be respectful and considerate to the teachers whilst they are teaching

I will support my child to be punctual and engage in learning

I will use traditional communication routes for feedback, comments or concerns I may have (phone call/e mail)

If pupils are not following the protocol:

They will be 'muted' by their teachers and they may be removed from the session

If this happens, the Phase Leader/Senior Leadership Team will be made aware, the incident will be on their behaviour record.

Pupils/parents/carers can report any behaviour which is concerning to them by contacting the class teacher or DSL.

Delivering live teaching in any capacity is not a statutory requirement for remote learning. I have chosen to include this for the benefit of our pupils and support their remote learning experience.

If I am made aware of any behaviours that are inappropriate and/or disrespectful to our teachers/TAs resulting in harm to staff wellbeing and/or mental health, I shall be forced to halt the live sessions.